

# Licensing Act Sub-Committee

# Agenda

Date:	Monday, 3rd July, 2017
Time:	10.00 am
Venue:	Council Chamber - Town Hall, Macclesfield, SK10 1EA

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

It should be noted that Part 1 items of Cheshire East Council decision making and Overview and Scrutiny meetings are audio recorded and the recordings will be uploaded to the Council's website.

#### PART 1 - MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

#### 1. Appointment of Chairman

To appoint a Chairman for the meeting.

#### 2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda and for Members to declare if they have pre-determined any item on the agenda.

#### 3. Application for a Premises Licence - Shell Dean Row, Adlington Road, Wilmslow SK9 2LN (Pages 7 - 46)

To consider an application for a Premises Licence by Shell UK Oil Products Ltd in respect of Shell Dean Row, Adlington Road, Wilmslow SK9 2LN.

#### THERE ARE NO PART 2 ITEMS

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#### CHESHIRE EAST COUNCIL

#### **Procedure for Hearings – Licensing Act 2003**

#### The Licensing Committee

The full Licensing Committee consists of fifteen elected Members of the Council. From this full Committee will be drawn sub-committees of three members to deal with licensing functions under the Licensing Act 2003. The Chairman and Vice Chairman of the Licensing Committee shall have the discretion to refer a matter up to a hearing of the full Licensing Committee.

#### Officers at Hearings

- The Committee Officer introduces all parties and records the proceedings
- **The Legal Adviser** provides independent advice to the Members on legal matters and procedure.
- **The Licensing Officer** will introduce the matter and outline the application; the officer will also answer any questions Members may have.

#### PROCEDURE

NOTE:	If the Sub-Committee has not already elected a Chairman, that will be the
	first item of business.

(i) call the (ii) call for (iii) ask al (iv) summ (v) will co person to		<ul> <li>The Chairman will:</li> <li>(i) call the matter to be considered</li> <li>(ii) call for any declarations of interest</li> <li>(iii) ask all parties to introduce themselves</li> <li>(iv) summarise the procedure to be followed at the hearing</li> <li>(v) will consider any request made by a party for another person to appear at the hearing</li> <li>(v) will advise the parties of any maximum period of time in</li> </ul>
		which it has to present its case (if a maximum is imposed this shall be equal for all parties)
2	Licensing Officer	Will introduce and summarise the application, highlighting areas of contention or dispute.
3	Committee Members	May ask questions of the Licensing Officer
4	Applicant	Will present his/her case, calling witnesses, as appropriate. (If necessary, applicant will produce any notices required by law. Legal Adviser will draw attention to this if required.)

5	Responsible Authorities (who have made	Each in turn may ask <u>questions</u> of the applicant, by way of clarification.			
	representations)				
6	Other Persons (who have made representations)	To be invited to ask <u>questions</u> of the applicant, by way of clarification. It is normal practice for a spokesperson only to speak on behalf of a group of residents.			
7	Committee Members	Each in turn may ask <u>questions</u> of the applicant.			
8	Applicant	May make a <u>statement</u> or ask his witnesses to clarify any matters which he feels are unclear, or may have been misunderstood.			
9	Responsible Authorities	Will make their representations.			
10	Applicant	Or his representative or witnesses to ask <u>questions</u> of Responsible Authorities represented at the meeting, by way of clarification.			
11	Other Persons	May ask <u>questions</u> of the Responsible Authorities represented at the meeting, by way of clarification.			
	(who have made representations)	(Note: This is not the point at which they should be stating their objections.)			
12	Committee Members	May ask <u>questions</u> of the Responsible Authorities represented at the meeting			
13	Other Persons (who have made representations)	Those who have objected to the application will be invited <u>to</u> <u>make observations on the application</u> and present the bases of their objections.			
15	Applicant	Or his representative or witnesses may ask <u>questions</u> of the other persons, by way of clarification.			
16	Committee Members	May ask <u>questions</u> of the other persons.			
17	Chairman	To invite both <b>Responsible Authorities</b> and <b>Other Persons</b> to make their closing addresses.			
18	Applicant	Or his representative will briefly summarise the application and comment on the observations and any suggested			

		conditions.	
19	Committee	<u>Will retire</u> to consider the application. The Committee may request the Legal Advisor to advise on legal issues.	
20	Committee	<ul> <li>Will return to give its decision, with reasons, which will be announced by the Chairman and subsequently confirmed in writing to the applicant and to all the parties that made representations.</li> <li>In cases where a decision cannot be given at the end of the hearing, parties will be advised of the decision within five working days.</li> </ul>	

#### <u>Notes</u>

- 1. The hearing shall normally be held in public. There may be occasions on which the Committee find it necessary to exclude members of the press and public; any such decision will be taken on the basis that the public interest in doing so outweighs the public interest in the hearing, or that part of the hearing taking place in public.
- 2. The Chairman may require any person behaving in a disruptive manner to leave the hearing and may (a) refuse to permit that person to return, or (b) permit him/her to return only on such conditions as the authority may specify, but any such person may submit in writing any information which they would have been entitled to provide orally if they had not been required to leave.
- Prior to the hearing each party shall have given notification and served documentation (eg statements of witnesses or reports of experts) as required. Late representations and evidence will only be considered with the agreement of all parties.
- 4. Anyone entitled to be heard may be represented by any person, whether or not that person is legally qualified.
- 5. Hearsay will be permitted but the Sub-Committee will be reminded to give it appropriate weight.
- 6. Due note shall be taken of the provisions of the Hearings Regulations 2005.
- 7. The Chair may, in the interests of expediency or convenience of the parties, vary the procedure from time to time, provided notice is given to the parties and the rules of natural justice are observed.

#### **Summary of Procedure**

- 1. Chairman appointed (if this has not been done previously).
- 2. Chairman to call for declarations of interest and request that all parties introduce themselves.
- 3. Chairman summarises the procedure for the hearing
- 4. The Licensing Officer summarises the application
- 5. Applicant to present his/her case.
- 6. Applicant to be questioned by all parties (to clarify points only) following which, he/she can clarify any other matters which he/she feels may have been misunderstood when the application was presented.
- 7. Applicant to be questioned by the Committee.
- 8. Responsible Authorities to make their representations following which they can be questioned by all parties by way of clarification.
- 9. Other Persons will be invited to present the bases of their objections, following which they can be questioned by all parties by way of clarification.
- 10. The applicant will be invited to sum up his/her case
- 11. Committee/Sub-Committee withdraws to make its decision
- 12. Committee/Sub-Committee returns to announce its decision to all present.

## CHESHIRE EAST COUNCIL

### LICENSING ACT SUB-COMMITTEE

Date of Meeting:3 July 2017Report of:Miss A Fallows - Licensing OfficerSubject/Title:Application for the grant of a Premises Licence – ShellDean Row, Adlington Road, Wilmslow, SK9 2LN

#### 1.0 Report Summary

1.1 The report provides details of an application for the grant of a Premises Licence and the proposed operating schedule together with details of relevant representations received in relation to the application.

#### 2.0 Recommendations

2.1 The Licensing Act Sub-Committee is requested to determine the application for the grant of a Premises Licence by Shell UK Oil Products Ltd, in respect of:

Shell Dean Row Adlington Road Wilmslow SK9 2LN

- 2.2 Acting in the capacity of Licensing Authority, Members must seek to promote the Licensing Objectives, and where Members consider matters have engaged one or more of the objectives, they may exercise their discretion. The licensing objectives are:
  - (a) The prevention of crime and disorder
  - (b) Public safety
  - (c) The prevention of public nuisance
  - (d) The protection of children from harm
- 2.3 Members of the Licensing Sub-Committee are reminded that they may not exercise discretion in any case, merely because it considers it desirable to do so. Careful consideration should be given to application and relevant representations in light of the proposed operating schedules.
- 2.4 The Sub-Committee in respect of this application must have regard to the Guidance issued under Section 182 of the Licensing Act 2003 and the Council's Statement of Licensing Policy.
- 2.5 Finally, Members are also reminded that in determining the application in accordance with the Licensing Act 2003, Members must also have regard to:
  - The rules of natural justice
  - The provisions of the Human Rights Act 1998

#### 3.0 Reasons for Recommendations

3.1 The Licensing Act Sub-Committee has the power to determine this application in accordance with the provisions of the Licensing Act 2003 and the Council's Constitution.

#### 4.0 Wards Affected

Wilmslow Dean Row

#### 5.0 Local Ward Members

Councillor Toni Fox

#### 6.0 Policy Implications

- 6.1 The Licensing Authority has adopted a Statement of Licensing Policy in accordance with section 5 of the Licensing Act 2003.
- 6.2 Whilst having regard to the general principles within the Statement, Members may wish to consider the following:
  - The representations relate to the Prevention of Crime and Disorder and the Prevention of Public Nuisance Licensing Objectives. The Licensing Authority sets out at paragraphs 7 and 9 respectively, of its Statement of Licensing Policy how it will deal with representations under these objectives. At paragraph 9.1 the Statement of licensing policy confirm that a broad interpretation of what constitutes a public nuisance will be taken
  - In considering the potential impact of licensed premises on the surrounding locality the Licensing Authority, when in receipt of any Relevant Representations will take into account the type of activity proposed hours of operation, the capacity of the premises, the character of the areas and the proximity to local residents. Consideration will be given to the potential steps which could be taken to reduce the risk of nuisance occurring. This will particularly apply in areas where there is residential accommodation in the proximity of the premises. Para 9.2
- 6.3 Members should provide reason(s) for any decision taken and should set out the reasoning where they determine to depart in any way from the Policy or Guidance.

#### 7.0 Financial Implications

- 7.1 Not applicable.
- 8.0 Legal Implications

- 8.1 In accordance with the provisions of section 18 of the Licensing Act 2003 the Licensing Authority must, having regard to the representations, take such steps (if any) as it considers appropriate for the promotion of the licensing objectives. Section 18(4) provides that the authority may:
  - (a) Grant the licence subject to the relevant mandatory conditions and conditions consistent with the operating schedule
  - (b) Modify the application to such extent as the Authority considers appropriate for the promotion of the Licensing Objectives
  - (c) Exclude from the scope of the licence any of the Licensable Activities to which the application relates
  - (d) Refuse to specify a person in the licence as the Premises Supervisor
  - (e) Reject the application.
- 8.2 Members are reminded that should any conditions be added, they should be practical, enforceable and appropriate to promote the Licensing Objectives.
- 8.3 Members are also reminded of the statutory obligation placed on the Local Authority under section 17 of the Crime and Disorder Act 1998 to through all of its various functions, and Licensing is one of those functions to do all that it can to prevent Crime and disorder, Anti-social Behaviour, behaviour adversely affecting the environment and re-offending.

#### 9.0 Risk Management

9.1 Section 181 and Schedule 5 of the Licensing Act 2003 make provision for appeal to the Magistrates' Court of any decision made by the Licensing Authority.

#### **10.0 Background and Options**

- 10.1 The application was initially received on the 12<sup>th</sup> May 2017. The application is for new premises licence under Section 17 of the Licensing Act 2003.
- 10.2 The operating schedule indicates that the relevant licensable activities applied for are:

Late Night Refreshment Sale of Alcohol

10.3 The hours applied for are as follows:

Late Night Refreshment (indoors) Monday to Sunday – 23:00 to 05:00

**Sale of Alcohol** Monday to Sunday – 24 hours (for consumption off the premises)

Hours the premises is open to the public Monday to Sunday – 24 hours

- 10.4 A copy of the application form is attached as Appendix 1.
- 10.5 Relevant Representations.

Responsible Authorities:

10.6 Cheshire Police have supported the application with an agreed condition attached at Appendix 2.

Other Persons:

10.7 The Council has received three objections to the application. The objections are set out at appendix 3.

#### 11.0 Access to Information

The background papers relating to this report can be inspected by contacting the report writer:

Name: Miss Jennifer Knight Designation: Senior Licensing Officer Tel No: 0300 123 5015 Email: Jennifer.knight@cheshireeast.gov.uk

#### APPENDICES

Appendix 1 – Premises Licence Application Form, Plan, and additional information provided with the application

Appendix 2 – Police Condition

Appendix 3 – Objections from other persons

Appendix 4 – Location map of premises





Cheshire East Application for a premises licence Licensing Act 2003

For help contact licensing@cheshireeast.gov.uk Telephone: 0300 123 5015

\* required information

Section 1 of 21		
You can save the form at any t	ime and resume it later. You do not need to be	logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	SHELL DEAN ROW	You can put what you want here to help you track applications if you make lots of them. It
		is passed to the authority.
Are you an agent acting on be	half of the applicant?	Put "no" if you are applying on your own behalf or on behalf of a business you own or
● Yes ○ M	lo	work for.
Applicant Details		
* First name	SHELL UK OIL PRODUCTS LIMITED	
* Family name	N/A	
You must enter a valid e-mai		
* E-mail		
You must enter a telephone	number	
	number	Include country code
Main telephone number		Include country code.
Other telephone number		
Indicate here if the appl	icant would prefer not to be contacted by telep	hone
Is the applicant:		
<ul> <li>Applying as a business of</li> </ul>	or organisation, including as a sole trader	A sole trader is a business owned by one
<ul> <li>Applying as an individual</li> </ul>	al	person without any special legal structure. Applying as an individual means the
		applicant is applying so the applicant can be employed, or for some other personal reason,
		such as following a hobby.
Applicant Business		
Is the applicant's business registered in the UK with Companies House?	Yes O No	Note: completing the Applicant Business section is optional in this form.
Registration number	3625633	
Business name	SHELL UK OIL PRODUCTS LIMITED	If the applicant's business is registered, use its registered name.

Page 12

Continued from previous page				
VAT number GB	235763255	Put "none" if the applicant is not registered for VAT.		
Legal status	Private Limited Company			
Applicant's position in the business	N/A			
Home country	United Kingdom	The country where the applicant's headquarters are.		
Registered Address		Address registered with Companies House.		
Building number or name	SHELL CENTRE			
Street				
District				
City or town	LONDON			
County or administrative area				
Postcode	SE1 7NA			
Country	United Kingdom			
Agent Details				
* First name	LOCKETT & CO			
* Family name	N/A			
You must enter a valid e-mail	address			
* E-mail				
Main telephone number		Include country code.		
Other telephone number				
Indicate here if you woul	d prefer not to be contacted by telephone			
Are you:				
• An agent that is a busine	ess or organisation, including a sole trader	A sole trader is a business owned by one person without any special legal structure.		
<ul> <li>A private individual acting as an agent</li> </ul>				
Agent Business				
Is your business registered in the UK with Companies House?	● Yes ○ No	Note: completing the Applicant Business section is optional in this form.		
Registration number	2728479			
Business name	CORRIGAN LOCKETT LIMITED	If your business is registered, use its registered name.		

Continued from previous page		
VAT number GB	589415592	Put "none" if you are not registered for VAT.
Legal status	Private Limited Company	
Your position in the business	LICENSING MANAGER	
Home country	United Kingdom	The country where the headquarters of your business is located.
Agent Registered Address		Address registered with Companies House.
Building number or name	LOCKETT HOUSE	
Street	13 CHURCH STREET	
District		
City or town	KIDDERMINSTER	
County or administrative area	WORCS	
Postcode	DY10 2AH	
Country	United Kingdom	
Section 2 of 21		
PREMISES DETAILS		
I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the prer described in section 2 below (the premises) and I/we are making this application to you as the relevant licensin in accordance with section 12 of the Licensing Act 2003.		
Premises Address		
Are you able to provide a post	al address, OS map reference or description of t	he premises?
Address     OS ma	p reference O Description	
Postal Address Of Premises		
Building number or name	SHELL DEAN ROW	
Street	ADLINGTON ROAD	
District	DEAN ROW	
City or town	WILMSLOW	
County or administrative area	CHESHIRE	
Postcode	SK9 2LN	
Country	United Kingdom	
Further Details		
Telephone number	01625 537122	

	omestic rateable of premises (£) 51,500				
Secti	Section 3 of 21				
APPL	CATION DETAILS				
In wh	t capacity are you applying for the premises licence?				
	An individual or individuals				
$\boxtimes$	A limited company / limited liability partnership				
	A partnership (other than limited liability)				
	An unincorporated association				
	Other (for example a statutory corporation)				
	A recognised club				
	A charity				
	The proprietor of an educational establishment				
	A health service body				
	A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales				
	A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England				
	The chief officer of police of a police force in England and Wales				
Conf	rm The Following				
$\boxtimes$	am carrying on or proposing to carry on a business which involves he use of the premises for licensable activities				
	am making the application pursuant to a statutory function				
	am making the application pursuant to a function discharged by /irtue of Her Majesty's prerogative				
Section 4 of 21					
NON	NDIVIDUAL APPLICANTS				
Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.					
Non Individual Applicant's Name					
Nam	Name SHELL UK OIL PRODUCTS LIMITED				
Deta	Details				

Continued from previous page				
Registered number (where applicable)	3625633			
Description of applicant (for ex	ample partnership, company, unincorporated a	association etc)		
PRIVATE LIMITED COMPANY				
Address				
Building number or name	SHELL CENTRE			
Street				
District				
City or town	LONDON			
County or administrative area				
Postcode	SE1 7NA			
Country	United Kingdom			
Contact Details				
E-mail				
Telephone number	0207 934 1234			
Other telephone number				
* Date of birth	dd mm yyyy			
* Nationality	N/A	Documents that demonstrate entitlement to workin the UK		
	Add another applicant	]		
Section 5 of 21				
OPERATING SCHEDULE				
When do you want the premises licence to start?	10     /     06     /     2017       dd     mm     yyyy			
If you wish the licence to be valid only for a limited period, when do you want it to end	dd mm yyyy			
Provide a general description of	of the premises			
licensing objectives. Where you	ses, its general situation and layout and any oth ur application includes off-supplies of alcohol a plies you must include a description of where th	nd you intend to provide a place for		

premises.

Continued from previous page	
PLEASE SEE ATTACHED OVERVI DOES NOT ALLOW FOR THE DC	EW WHICH HAS BEEN SENT TO THE LICENSING AUTHORITY TODAY AS THE GOV.UK WEBSITE OCUMENT TO BE UPLOADED.
If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend	
Section 6 of 21	
PROVISION OF PLAYS	
See guidance on regulated ent	ertainment
Will you be providing plays?	
⊖ Yes	• No
Section 7 of 21	
PROVISION OF FILMS	
See guidance on regulated ent	ertainment
Will you be providing films?	
⊖ Yes	No
Section 8 of 21	
PROVISION OF INDOOR SPOR	TING EVENTS
See guidance on regulated ent	ertainment
Will you be providing indoor sp	porting events?
⊖ Yes	• No
Section 9 of 21	
PROVISION OF BOXING OR W	RESTLING ENTERTAINMENTS
See guidance on regulated ent	ertainment
Will you be providing boxing o	r wrestling entertainments?
⊖ Yes	No
Section 10 of 21	
PROVISION OF LIVE MUSIC	
See guidance on regulated ent	ertainment
Will you be providing live musi	c?
⊖ Yes	No
Section 11 of 21	
PROVISION OF RECORDED MU	JSIC
See guidance on regulated ent	ertainment
Will you be providing recorded	music?
⊖ Yes	No

Continued from previous page				
Section 12 of 21				
PROVISION OF PERFORMANCES OF DANCE				
See guidance on regula	ated entertainment			
Will you be providing p	erformances of dance	?		
⊖ Yes	No			
Section 13 of 21				
PROVISION OF ANYTH DANCE	ING OF A SIMILAR DE	ESCRIPTION TO LIVE	EMUSIC, REC	ORDED MUSIC OR PERFORMANCES OF
See guidance on regula Will you be providing a performances of dance	nything similar to live	music, recorded mus	sic or	
⊖ Yes	No			
Section 14 of 21				
LATE NIGHT REFRESH	MENT			
Will you be providing la	ate night refreshment?	,		
Yes	⊖ No			
Standard Days And Ti	mings			
MONDAY				Give timings in 24 hour clock.
	Start 23:00	End	05:00	(e.g., 16:00) and only give details for the days
	Start	End		of the week when you intend the premises to be used for the activity.
TUESDAY				
	Start 23:00	End	05:00	
	Start	End		
WEDNESDAY				
WEDNESDAT	Chart 22.00	Final		
	Start 23:00	End	05:00	
	Start	End		
THURSDAY				
	Start 23:00	End	05:00	
	Start	End		
FRIDAY				
	Start 23:00	End	05:00	
	Start	End		
SATURDAY				
	Start 23:00	End	05:00	
	Start	End		

struct	
Start       23:00       End       05:00         Start       End       End          Will the provision of late night refreshment take place indoors or outdoors or outdoors or both?       Outdoors       Both       Where struct include         Indoors       Outdoors       Both       Where struct include         State type of activity to be authorised, if not already stated, and give relevant further exclusively) whether or not music will be amplified or unamplified.         THE PROVISION OF HOT DRINKS AND HEATED SNACKS SUCH AS PANNINIS, SAUSAGE         State any seasonal variations         For example (but not exclusively) where the activity will occur on additional days during NONE.         Non-standard timings. Where the premises will be used for the supply of late night references and the supply of lat	ure tick as appropriate. Indoors may le a tent. details, for example (but not
Start       End         Will the provision of late night refreshment take place indoors or outdoors or both?       Outdoors         Indoors       Outdoors       Both         Where struct include       State type of activity to be authorised, if not already stated, and give relevant further exclusively) whether or not music will be amplified or unamplified.       THE PROVISION OF HOT DRINKS AND HEATED SNACKS SUCH AS PANNINIS, SAUSAGE         State any seasonal variations       For example (but not exclusively) where the activity will occur on additional days during NONE.         Non-standard timings. Where the premises will be used for the supply of late night references	ure tick as appropriate. Indoors may le a tent. details, for example (but not
Will the provision of late night refreshment take place indoors or outdoors or both? <ul> <li>Indoors</li> <li>Outdoors</li> <li>Both</li> <li>Wher struct include</li> </ul> State type of activity to be authorised, if not already stated, and give relevant further exclusively) whether or not music will be amplified or unamplified.         THE PROVISION OF HOT DRINKS AND HEATED SNACKS SUCH AS PANNINIS, SAUSAGE         State any seasonal variations         For example (but not exclusively) where the activity will occur on additional days during NONE.         Non-standard timings. Where the premises will be used for the supply of late night reference	ure tick as appropriate. Indoors may le a tent. details, for example (but not
both?       Indoors       Outdoors       Both       Wher struct include         State type of activity to be authorised, if not already stated, and give relevant further exclusively) whether or not music will be amplified or unamplified.       THE PROVISION OF HOT DRINKS AND HEATED SNACKS SUCH AS PANNINIS, SAUSAGE         State any seasonal variations       For example (but not exclusively) where the activity will occur on additional days during         NONE.       Non-standard timings. Where the premises will be used for the supply of late night represented to the supply of late night r	ure tick as appropriate. Indoors may le a tent. details, for example (but not
State type of activity to be authorised, if not already stated, and give relevant further exclusively) whether or not music will be amplified or unamplified. THE PROVISION OF HOT DRINKS AND HEATED SNACKS SUCH AS PANNINIS, SAUSAGE State any seasonal variations For example (but not exclusively) where the activity will occur on additional days duri NONE.	ure tick as appropriate. Indoors may le a tent. details, for example (but not
exclusively) whether or not music will be amplified or unamplified. THE PROVISION OF HOT DRINKS AND HEATED SNACKS SUCH AS PANNINIS, SAUSAGE State any seasonal variations For example (but not exclusively) where the activity will occur on additional days duri NONE. Non-standard timings. Where the premises will be used for the supply of late night re	
State any seasonal variations For example (but not exclusively) where the activity will occur on additional days duri NONE.	ROLLS, PASTIES ETC.
For example (but not exclusively) where the activity will occur on additional days duri NONE.	
For example (but not exclusively) where the activity will occur on additional days duri NONE.	
For example (but not exclusively) where the activity will occur on additional days duri NONE.	
NONE.	
Non-standard timings. Where the premises will be used for the supply of late night re	ng the summer months.
	freshments at different times from
For example (but not exclusively), where you wish the activity to go on longer on a pa	rticular day e.g. Christmas Eve.
NONE.	
Section 15 of 21	
SUPPLY OF ALCOHOL	
Will you be selling or supplying alcohol?	
Standard Days And Timings	
MONDAY	
Give 1	
Start Start End End to be	16:00) and only give details for the days
SUPPLY OF ALCOHOL Will you be selling or supplying alcohol? Yes No Standard Days And Timings MONDAY Give t Start 00:00 End 24:00 (e.g.,	imings in 24 hour clock.

Continued from previous	page				
TUESDAY					
	Start	00:00	End	24:00	
	Start		End		
WEDNESDAY					
	Start	00:00	End	24:00	
	Start		End		
THURSDAY					
	Start	00:00	End	24:00	
	Start		End		
FRIDAY				,	
	Start	00:00	End	24:00	
	Start		End		
SATURDAY				·,	
	Start	00:00	End	24:00	
	Start		End		
SUNDAY					
	Start	00:00	End	24:00	
	Start		End		
Will the sale of alcohol b		onsumption:			If the sale of alcohol is for consumption on
<ul> <li>On the premises</li> </ul>		• Off the premises	Both		the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.
State any seasonal varia	tions				
For example (but not ex	clusive	ely) where the activity will occ	ur on	additional da	ys during the summer months.
NONE.					
Non-standard timings. N column on the left, list b		the premises will be used for t	he su	pply of alcoh	ol at different times from those listed in the
For example (but not ex	clusive	ely), where you wish the activi	ty to g	go on longer	on a particular day e.g. Christmas Eve.
NONE.					

Continued from previous page		
State the name and details of the individual whom you wish to specify on the licence as premises supervisor		
Name		
First name		
Family name		
Date of birth		
Enter the contact's address		
Building number or name		
Street		
District		
City or town		
County or administrative area		
Postcode		
Country	United Kingdom	
Personal Licence number (if known)	NOT YET KNOWN	
lssuing licensing authority (if known)	MANCHESTER CITY COUNCIL	
PROPOSED DESIGNATED PRE	MISES SUPERVISOR CONSENT	
How will the consent form of t be supplied to the authority?	he proposed designated premises supervisor	
	posed designated premises supervisor	
• As an attachment to this	application	
Reference number for consent form (if known)		If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.
Section 16 of 21		
ADULT ENTERTAINMENT		
Highlight any adult entertainn premises that may give rise to	nent or services, activities, or other entertainme concern in respect of children	nt or matters ancillary to the use of the
Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.		
NONE		

Section 17 of 21		
HOURS PREMISES AR	E OPEN TO THE PUBLIC	
Standard Days And T	imings	
MONDAY		Give timings in 24 hour clock.
	Start 00:00	End 24:00 (e.g., 16:00) and only give details for the day of the week when you intend the premises
	Start	End to be used for the activity.
TUESDAY		
	Start 00:00	End 24:00
	Start	End
WEDNESDAY		
	Start 00:00	End 24:00
	Start	End
THURSDAY		
	Start 00:00	End 24:00
	Start	End
FRIDAY		
	Start 00:00	End 24:00
	Start	End
SATURDAY		
	Start 00:00	End 24:00
	Start	End
SUNDAY		
	Start 00:00	End 24:00
	Start	End
State any seasonal var		
		y will occur on additional days during the summer months.
NONE.		

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE.

#### Section 18 of 21

#### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The site will have in place a suitable and sufficient CCTV system, which will comprise of a Digital video management system, the 16-channel version will record up to 240 ips at 4CIF. The unit is in a desktop chassis as standard. The system is networkable and can integrate with other equipment. The system is a motion based recording system, and therefore will record on motion only, images will be retained for a period of no less than 31 days.

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

A refusals log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.

An incident log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.

A Challenge 25 policy will be operated at the premise, acceptable forms of identification are a passport, photocard driving licence and PASS accredited identification card.

Spirits (with the exception of spirit mixers and pre mixed spirit drinks) will be located behind the counter.

#### b) The prevention of crime and disorder

The site will have in place a suitable and sufficient CCTV system, which will comprise of a Digital video management system, the 16-channel version will record up to 240 ips at 4CIF. The unit is in a desktop chassis as standard. The system is networkable and can integrate with other equipment. The system is a motion based recording system, and therefore will record on motion only, images will be retained for a period of no less than 31 days.

Spirits (with the exception of spirit mixers and pre mixed spirit drinks) will be located behind the counter.

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

#### c) Public safety

The site will have in place a suitable and sufficient CCTV system, which will comprise of a Digital video management system,

the 16-channel version will record up to 240 ips at 4CIF. The unit is in a desktop chassis as standard. The system is networkable and can integrate with other equipment. The system is a motion based recording system, and therefore will record on motion only, images will be retained for a period of no less than 31 days.

d) The prevention of public nuisance

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

An incident log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.

e) The protection of children from harm

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

A refusals log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.

A Challenge 25 policy will be operated at the premise, acceptable forms of identification are a passport, photocard driving licence and PASS accredited identification card.

Spirits (with the exception of spirit mixers and pre mixed spirit drinks) will be located behind the counter.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

# Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

#### Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination** with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 17(3) or 18A
   (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity such as a passport,
  - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

# Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

(i) any page containing the holder's personal details including nationality;

(ii) any page containing the holder's photograph;

(iii) any page containing the holder's signature;

(iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### Section 20 of 21

#### NOTES ON REGULATED ENTERTAINMENT

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

#### Section 21 of 21

#### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/ business rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00 Capacity 15000-19999 £4,000.00 Capacity 20000-29999 £8,000.00 Capacity 30000-39000 £16,000.00 Capacity 40000-49999 £24,000.00 Capacity 50000-59999 £32,000.00 Capacity 60000-69999 £40,000.00 Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00 Capacity 90000 and over £64,000.00

\* Fee amount (£)

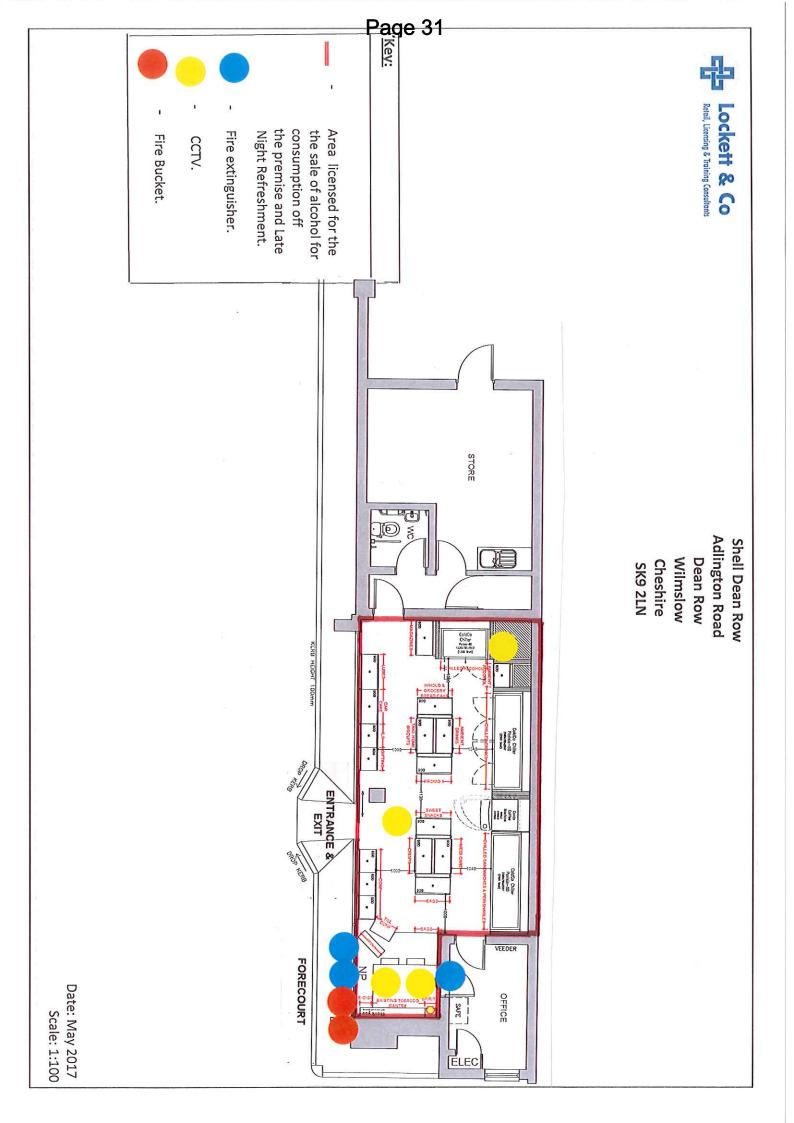
315.00

DECLARATION

Continued from previous page				
* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.				
Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).				
The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or * her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).				
Ticking this box indicates you have read and understood the above declaration				
This section should be comple behalf of the applicant?"	eted by the applicant, unless you answered "Yes" to the question "Are you an agent acting on			
* Full name	SARA CLEMENT PP. LOCKETT & CO			
* Capacity	DULY AUTHORISED AGENTS			
* Date	12     /     05     /     2017       dd     mm     yyyy			
	Add another signatory			
Once you're finished you need to do the following: 1. Save this form to your computer by clicking file/save as 2. Go back to <u>https://www.gov.uk/apply-for-a-licence/premises-licence/cheshire-east/apply-1</u> to upload this file and continue with your application. Don't forget to make sure you have all your supporting documentation to hand.				
	SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE KE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED				

OFFICE USE ONLY	
Applicant reference number	SHELL DEAN ROW
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	
< Previous <u>1</u> <u>2</u> <u>3</u> <u>4</u>	<u>5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21</u> Next >

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# General description supplementary to the premises licence application for:

## SHELL UK OIL PRODUCTS LIMITED

SHELL DEAN ROW ADLINGTON ROAD DEAN ROW WILMSLOW CHESHIRE SK9 2LN

#### **Convenience Store Overview.**

This is a well-established convenience store which is due to undergo refurbishment later this year The site trades under Shell UK Oil Products Limited and is operated by Hassan Halwani.

#### The Convenience Store.

The convenience store will have retail area of approximately 410 sq ft. The purpose built store has been designed to serve both the local community along with passing trade. The convenience store operates 24 hours per day, seven days per week under the company's own format. The store stocks a range of fresh foods and dairy produce, groceries and other domestic products and will also offer 'express' lunch facilities. In addition, dry fuel products such as BBQ charcoal/kindling/logs will be available. Off sales are a standard and expected feature of the convenience store store service.

#### Security.

The internal and external digital CCTV system will benefit from a recorder with no less than 31 days image retention. Recordings can be made available to Police and other enforcement agencies as needed.

#### The Operation.

The convenience store will be operated by the Manager assisted by a team of full and part time staff. The Designated Premises Supervisor, is trained and certified through an accredited scheme and is responsible for training all staff-utilising the Lockett & Co Due Diligence package-and keeping complete training records. The Challenge 25 trading initiative will be used supported by the refusals system with records kept in the Refusals Log.

The following two pages provide an overview of the content of the Lockett & Co Due Diligence package.

# LOCKETT & CO DUE DILIGENCE PACKAGE OVERVIEW

Lockett & Co will provide each licensed site with a complete due diligence package to consisting of the following material:

#### 1. A Premises Licence Manual:

The manual consists of all the relevant information and guidance the licence holder would require relating to the premises licence and the requirements under the Licensing Act 2003. There is a location within the manual to store Part A of the premises licence and instruction provided regarding the requirement of the Section 57 notice and Part B Summary being displayed.

#### 2. Staff Training Manual:

This manual is designed to enable the licence holder to undertake regular in house staff training relating to alcohol and age restricted products to ensure that all staff members including any new members of staff understand their legal duties and what the requirements are under the Licensing Act 2003 for alcohol and age restricted products and the penalties that may be applicable if the law is not adhered to.

#### 3. Premises Refusals Log:

The log is to enable all staff to record all details of any refused sales to customers (for example if they are underage, do not have any ID, etc). The log allows all refusals to be kept in one place and provides the detailed information that is required under the Licensing Act 2003, which can then be produced at any time upon request to the Police, Trading Standards or other relevant officer to ensure that staff has been compliant with the requirements. This log is also signed off by the relevant DPS or site manager on a regular basis to ensure compliance.

#### 4. Premises Incident Log:

The log is to enable staff to record any incidents that occur at the premises (for example theft, non-payment for goods, drive offs, acts of aggression or violence, etc).

#### 5. Refusals Cards Alcohol:

The cards are for the staff members serving customers to give out to the customer when they are refused service when trying to purchase alcohol, telling them why they were refused. The use of the card can assist in reducing potential confrontation.

#### 6. Refusals Cards Age Restricted:

The cards are for the staff members serving customers to give out to a customer when they are refused service for age restricted products, telling them why they were refused. The use if the card can assist in reducing potential confrontation.

#### 7. U 25 Drink Awareness Badges:

The badges are for staff members to wear on their uniform, to identify to customers that they will be requesting ID from anyone who appears to be under the age of 25 when purchasing alcohol and age restricted products.

#### 8. U 25 Drink Awareness Posters and Window Decal:

The posters and window decal are provided for the premises licence holder to display in and around the premise. There are three posters are as follows: 1. Advises that anyone who appears to be under the age of 25 will be asked for ID when purchasing alcohol, 2. Advises it is an offence to purchase or attempt to purchase alcohol on behalf of anyone who is under the age of 18. 3. Advises that it is a criminal offence to buy alcohol on behalf of a child. The window decal advises that anyone who appears to be under the age of 25 will be ask to produce ID when buying any age restricted product.

#### 9. Tobacco Posters

The posters are for the premises licence holder to display on or near to the cigarette gantry that it is illegal to sell tobacco products to anyone under the age of 18. The poster meets the legislative requirements that the retailer must display in respect of tobacco sales.

#### 10. Staff Guide to Selling Alcohol and Age Restricted Products Booklet:

The small booklet is provided to each member of staff at the premises and is distributed to them as part of their in house training, it is designed as an easy guide for staff members to refer to regarding their responsibilities with regard to the sale of alcohol and age restricted products.

<u>Please note: Any legislative changes will be advised to the premises licence</u> <u>holder the changes will also be updated within the material provided to each site</u> <u>as and when it is required.</u>

## Appendix 2

From: David Smethurst [mailto: Sent: 22-May-2017 17:52 To: 'Sara Clement' Cc: LICENSING (Cheshire East) Subject: RE: New Premises @ Shell Dean Row, Adlington Road, Dean Row, Wilmslow, SK9 2LN. ~[NOT PROTECTIVELY MARKED]~

Sara,

Thank you for your continued co-operation.

Amanda,

Please note below the consent of the applicant for a premises licence at Shell Dean Row to the following condition being attached to the premises licence in order to promote the licensing objectives:

The site will operate a closed door policy, whereby the entrance door to the shop will be closed to
customers between the hours of 24.00 and 05.00 hours each day. All sales between these hours will be
made through the night pay window.

I can confirm that I do not seek to enter any further representation and please forward a copy of the premises licence when issued.

Kind regards

David Smethurst - Police Licensing Officer



From: Sara Clement [mailto: Sent: 22 May 2017 16:30 To: David Smethurst Cc: licensing@cheshireeast.gov.uk Subject: RE: New Premises @ Shell Dean Row, Adlington Road, Dean Row, Wilmslow, SK9 2LN. ~[NOT PROTECTIVELY MARKED]~

Dear Dave,

Thank you for your email below.

We confirm that the condition you are proposing and which reads as follows is agreeable:

• The site will operate a closed door policy, whereby the entrance door to the shop will be closed to customers between the hours of 24.00 and 05.00 hours each day. All sales between these hours will be made through the night pay window.

We have copied the Licensing Department at Cheshire East Council into this email so they aware of the current position.

Should you have any queries or require further information, please do not hesitate to contact me.

Kind Regards,

Sara Clement Licensing Manager

For and on behalf of





Lockett & Co. is a subsidiary of Corrigan Lockett Ltd, registered in England number 2728479

This email and any attachments or files transmitted with it are strictly private and confidential and are intended solely for the named addressee. It may contain privileged and confidential information, and if you are not the intended recipient you must not copy distribute or use the communication in any other way.

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We believe this e-mail is virus free but we cannot guarantee this. Recipients should therefore check for viruses and similar harmful devices and we cannot accept liability for any which may occur.



@LockettCo

https://www.facebook.com/onestopshoplicensing

LCPREMCO

## Appendix 3

Licensing Section Cheshire East Borough Council Municipal Buildings Earle Street Crewe CW1 2BJ

4<sup>th</sup> June 2017

Dear Sirs,

I wish to object to the application for a 24 hour License to sell Alcohol for consumption off the premises by Shell UK Oil Products from their premises: Shell Dean Row, Adlington Road, Dean Row, Wilmslow.

The Unicorn Inn is next door to this petrol station and when this closes at night, I can see the situation of further purchases of Alcohol from the petrol station being consumed in the vicinity, with the problems of discarded litter, empty cans etc.

I am not objecting to an Alcohol License for these premises in principle, just to a <u>24 Hour License.</u>

Yours faithfully,

Received - 7 JUN 2017 Cheshire East Council

Licensing Section Received 6-6-2017 - 7 JUN 2017 I wish to object strongly to the proposed changes to Shell Dean Rows, adlington Road on the following grounds O The prevention of crime and disorder. This would give undesireables an excuse to have around during normal bedtine Round We Rave been broken into three times. (2) Public Muisance - I am continually picking up drink cartons, Sandwich wrappings and drink cans from the pevenent outside my home. 3) Public Sapety - this is a very prof

ŝ

filling station and whicles and often queing up on the road to enters Parking space is very limited at present so parking will be another problem . I strongly object to the proposed opening hours. Is there a need to remain after after 2300 tours? We have several supermakets and skops in the vicinity capable of servicing all needs. Jours Respectfully

LCPREMCO Received\* hiceusing dept - 8 JUN 2017 Ches hune BORDORENT Has Dound MUNICIPAL Buldung 2 not June 207 PARLE ST Chewe. Dear Suis, The Shell GARAGE, ADLINSTON Road Dean Row, Wilnustry. I reper to the application by the above for a 24 hour liquon license. Whilst we donot, li puncipal, object to the summing of a license for usual Shop hours, we are admantly against the grant of a dit have been de There is little on wopshile presence in the asea and the close proximity of the Unicorn public home could herelt in many types of disturbance after He public house has closed. It could

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also vesilt-in a bry vieweare in litter which is already a problem in the area. We hunt therefore begreat that the application in hot gharted. We awart your nepley. Yours Surcevely

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## Appendix 4



June 12, 2017





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